



# Shared Services Joint Committee

## Agenda

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**Date:** Friday 2nd October 2015  
**Time:** 2.00 pm  
**Venue:** Room G2 - Wyvern House, The Drumber, Winsford, CW7 1AH

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Appointment of Chairman**

To appoint a Chairman for the Shared Services Joint Committee for the 2015-16 Municipal Year

2. **Appointment of Vice Chairman**

To appoint a Vice-Chairman for the Shared Services Joint Committee for 2015-16 Municipal Year

3. **Membership**

To note the membership of the Shared Services Joint Committee for the 2015/16 Municipal Year as set out below:

Cheshire East Council  
Councillor David Brown  
Councillor Paul Findlow  
Councillor Peter Groves

Cheshire West and Chester Council  
Councillor David Armstrong  
Councillor Paul Donovan  
Councillor Louise Gittins

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For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

**Contact:** Rachel Graves  
**Tel:** 01270 686473  
**E-Mail:** [rachel.graves@cheshireeast.gov.uk](mailto:rachel.graves@cheshireeast.gov.uk)

4. **Apologies for Absence**

To note attendances, substitutes, and any apologies for absence.

5. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

6. **Public Speaking Time/Open Session**

Members of the public are entitled to address the Joint Committee on reports contained within the agenda. One person can speak in support of each item, and one against, with a limit of three minutes each. It would be helpful if any person wishing to speak would give prior notice to the Democratic Services Officer named below.

7. **Minutes of Previous meeting** (Pages 1 - 4)

To approve the minutes of the meeting held on 27 March 2015

8. **Shared Services Performance Outturn 2014-15 and Business Plan Review 2015-16** (Pages 5 - 34)

To consider a joint report of the Chief Operating Officer, Cheshire East Council and the Head of Finance, Cheshire West and Chester Council on the remaining Shared Service, including both financial and non-financial performance over the period 2014-15

9. **Review of Remaining Shared Services and Joint Committee Work Plan 2015-16** (Pages 35 - 50)

To consider a joint report of the Chief Operating Officer, Cheshire East Council and the Head of Finance, Cheshire West and Chester Council on the direction of travel for the remaining shared services and the work plan for the current year

10. **Review of Occupational Health Services - Options for Future Service Delivery** (Pages 51 - 60)

To consider a report of the Head of Professional Services, Cheshire West and Chester Council on the options for the future service delivery

11. **CoSocius Service Review Update** (Pages 61 - 80)

To consider a joint report of the Chief Operating Officer, Cheshire East Council and the Head of Finance, Cheshire West and Chester Council on the progress being made in the delivery of the Service Review programme

**12. Exclusion of the Press and Public**

The reports relating to the remaining items on the agenda have been withheld from public circulation and deposit pursuant to Section 100(B)(2) of the Local Government Act 1972 on the grounds that the matters may be determined with the press and public excluded.

The Committee may decide that the press and public be excluded from the meeting during consideration of the following items pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

**PART 2 - MATTERS TO BE CONSIDERED WITHOUT THE PUBLIC AND PRESS PRESENT**

**13. Councils' Contract with CoSocius**

Report to follow